

Dr. Kevin M. Hurley Middle School PTO

TEACHER REQUEST FORM

Teacher or group making the request

Date submitted

State the request and how it will benefit the students. Please feel free to attach any information that describes or may be helpful in demonstrating the benefits of the request.

Cost of request

Check made payable to

All requests are subject to an Executive Board and PTO approval and must be submitted to Mrs. Daly, or an Executive Board member prior to a scheduled Executive Board and PTO meeting. The PTO members thank you in helping to facilitate communication between the PTO and staff so that we can work together on projects and ideas that enhance the educational journey.

Request approved by:

Executive Board Member

PTO Representative

Date approved